

PAYMENT CHANGE REQUEST FORM

MORTGAGE NUMBER

PROPERTY ADDRESS

Please send the signed and fully completed request form to:

- Haventree Bank
Mortgage Servicing Department
PO Box 22248, Bankers Hall
Calgary, AB T2P 4J6
- or by fax to 416.342.0587
- or by email to
mortgageservicing@haventreebank.com

If you have any questions, please contact one of our mortgage servicing specialists at 1.855.272.0051.



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Haventreebank.com

PO Box 22248, Bankers Hall
Calgary, AB T2P 4J6

FREQUENCY CHANGE REQUEST

CURRENT payment frequency:

MONTHLY	SEMI-MONTHLY	BI-WEEKLY	WEEKLY
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NEW payment frequency:

MONTHLY	Starting _____ of _____ (day of the month) (month)
SEMI-MONTHLY	Every 15 th and last day of the month, starting the month of _____
BI-WEEKLY	On _____, with the first payment being extracted on (day of the week) day ____ in the month of _____
WEEKLY	On _____, with the first payment being extracted on (day of the week) day ____ in the month of _____

PAYMENT DATE CHANGE REQUEST

Please change my payment date to the _____ of the month

I/We request that the following changes be made to my/our mortgage account with Haventree Bank.

I/We understand that there may be an Interest Adjustment amount due.

The interest adjustment amount and fee, if applicable, will be debited from my pre-authorized debit account.

I/We acknowledge that all terms and conditions of the mortgage remain unchanged and are valid and effective, except as modified above and that **changes will not be in effect until this request has been agreed to by Haventree Bank.** I/We am/are aware, that due to this request, the **maturity date** will change accordingly, to reflect the aforementioned changes.

Signed this _____ day of _____, 20 _____.

Signature

Signature

Name of Borrower (PRINT)

Name of Borrower (PRINT)

CONTACT PHONE NUMBER

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